

# CHRIS MACLUCKIE

FRONT DESK HOTEL CLERK

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613.433.1522    ▪    chris@5000milesofhope.org    ▪    Minden, ON K0M1J2

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Hiring Manager

Bonnie View Inn

Dear Hiring Manager,

I am writing to express my interest in the Front Desk Hotel Clerk position at Bonnie View Inn. As a current AirBnb manager with extensive experience in customer communications and service delivery, I am excited about the opportunity to contribute to your team.

With over 20 years of experience in customer service and property maintenance, I have developed strong skills in managing customer satisfaction and ensuring efficient service delivery. My background has honed my ability to communicate effectively with clients, providing them with essential information on services and local points of interest. I pride myself on being client-focused, dependable, and organized—qualities that align well with the needs of your hotel.

In previous roles, I successfully handled various responsibilities including processing reservations, preparing the rental site, and assisting guests with custom requests. My multitasking abilities enable me to manage multiple priorities while maintaining a high level of service quality. Additionally, my proficiency in technology—including reservation software and word processing tools—ensures that I can efficiently handle clerical duties required for this role.

I am particularly drawn to Bonnie View Inn's commitment to providing exceptional guest experiences. I believe that my interpersonal skills combined with a resourceful approach will allow me to contribute positively as part of your team.

Thank you for considering my application. I look forward to the possibility of discussing how my background can be an asset to Bonnie View Inn.

Sincerely,

Chris Macluckie

*Chris Macluckie*